“It’s Hard to Make a Difference When You Can’t Find Your Keys”
Sara Mayer - Assistant Dean for Student Activities
Ryan Gauthier
The seven step path to becoming truly organized! Do you spend more time looking for things than working on things? Do you ever wonder how some people always seem to have it together? Overbooking, running late, canceling appointments, missing deadlines, feeling overwhelmed, losing important documents, or just plain losing your keys; it can happen to anyone once in a while. But when this king of problem becomes a way of life it can be hard to change and it greatly affects how people view you. The people who meet the deadlines get the jobs, get the promotions and get ahead. How do you become one of those people without becoming Martha Stewart? Find out at this session!

Thursday, September 14, 2006, 6pm
Hartley Room, Denius Student Center

“How to Run a Meeting”
Jonathan Bredemeyer - Student Activities Graduate Assistant
Tired of meetings that seem to last for ever and never accomplish anything? Want to learn useful techniques about running a successful and productive meeting? This workshop will cover everything from Robert’s Rules of Order, keeping the meetings interesting and how to create an effective agenda, all of which can help to maximize the short amount of time available.

Tuesday, September 26, 2006, 6pm
Hartley Room, Denius Student Center

“How to Create Excellent Members”
Kasey Drennen - Assistant Dean for Student Activities
Zach Nelson - Student Body President
Tired of members that barely ever show up at meetings and when they do, they only serve to take up space? This session will give you some useful tools to develop Membership Standards of Excellence. By fostering a sense of ownership and accountability among your membership, you significantly increase your potential as an organization.

Wednesday, October 18, 2006, 6pm
Hartley Room, Denius Student Center

“Beer Bowling and Basketball”
Heather Linicome and Tim Fortney - Florida Tech Counseling and Psychological Services
Try Beer Bowling! Come shoot hoops! Hope you can do it through “beer goggles!” Don’t forget to stop by our simulated bar station and try your luck. You might be surprised how much the “near” beer clouds your judgment! And don’t forget … a chance to see some of your friends fail field sobriety tests first hand. But seriously folks, come learn how to keep your life (and last night’s beer) out of the drain.

Tuesday, October 24, 2006, 6pm
Hartley Room, Denius Student Center

“Fund Raising 101”
Cynthia Smith - Development Associate
Find out how your organization can benefit from the expertise of Florida Tech’s fundraising gurus. In this session, you will learn how you can utilize local businesses to achieve your fundraising goals.

Tuesday, November 14, 2006, 6pm
Hartley Room, Denius Student Center

For more information call ext. 8080