Academic Advisor’s Recommendation for Less Than Full-Time Academic Load

Florida Institute of Technology
Office of International Student and Scholar Services
150 West University Boulevard, Melbourne, FL 32901-6975 (321) 674-8053 Fax (321) 674-4570

Student Name __________________________________________ Student ID Number __________________________________

Major _________________________________________________ Department ________________________________________

ACADEMIC ADVISOR
This form is provided to facilitate the communication of certain information required by regulations of the U.S. Immigration and Naturalization Service (INS). Its completion is needed for a student in F-1 or J-1 status to be granted permission to carry less than a full-time academic load and still maintain visa status during the academic semester specified below. (At Florida Tech, 12 credit hours constitutes full-time status for undergraduate students while nine credit hours is considered full time status for graduate students.)

Please complete this form by providing a full explanation of the student’s circumstances and return it to the ISSS office. Any questions you have may be directed to the Office of International Student and Scholar Services, ext. 8053.

Based on INS regulations requiring that F-1 and J-1 visa holders maintain status by carrying a full-time academic load, I recommend that the above named student carry less than a full-time academic load for the semester indicated.

Fall_____ Spring_____ Summer_____

The following reason(s) and explanation support this recommendation:

- English language difficulties (acceptable only in the student’s first semester of enrollment)
- Unfamiliarity with American teaching methods and requirements
- Improper course-level placement
- Completion of course requirements
- Student is registered for a full load course (please indicate course and semester(s) below)
  - Theses for these semesters Fall_____ Spring_____ Summer_____
  - Dissertation for these semesters Fall_____ Spring_____ Summer_____
  - Other: Course number and title

Other reason (provide additional comments/explanation to support this reason) ______________________________________
_______________________________________________________________________________________________________
_______________________________________________________________________________________________________
_______________________________________________________________________________________________________
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Advisor’s Name __________________________________________ Date __________________________

Advisor’s Signature __________________________________________

PLEASE NOTE: Financial problems are never an acceptable reason for less than full time course of study.

All recommendations are subject to final approval of the Director of International Student and Scholar Services.

Final Recommendation __________________________________________ Approval Date ________________________________
FULL LOAD COURSES FOR INTERNATIONAL STUDENTS

AHF 5999 Aviation Human Factors (Thesis)
AVM 5999 Aviation Issue Analysis (Thesis)
BIO 5995 Biological Research
BIO 5999 Thesis in Biological Sciences
BIO 6999 Dissertation
BUS 5999 Thesis
CHE 5999 MS Thesis in Chemical Engineering
CHF 5999 Thesis
CHM 5999 MS Thesis in Chemistry
CHM 6095 Chemical Research
CHM 6999 Dissertation in Chemistry
COM 5777 Technical and Professional Communication Design Project
COM 5888 Design Project Development
COM 5999 Technical and Professional Communication Thesis
CSE 5999 Thesis in Computer Science
CSE 6990 Research in Computer Science
CSE 6999 Dissertation in Computer Science
CVE 5095 Special Projects in Civil Engineering
CVE 5999 Thesis Research
CVE 6991 Research in Civil Engineering
CVE 6999 Dissertation in Civil Engineering
ECE 5999 MS Thesis in Electrical or Computer Engineering
ECE 6999 Research and Dissertation for the Doctor of Philosophy degree in Electrical or Computer Engineering
EDS 5081 Research
EDS 5999 Thesis
EDS 6010 Research Practicum
EDS 6999 Dissertation - Science Education
ENE 5999 Thesis Research
ENS 5999 Thesis Research
ENS 6993 Research in Environmental Science
ENS 6999 Dissertation in Environmental Science
MAE 5997 Independent Study
MAE 5998 Non Thesis Project
MAE 5999 Master of Science Thesis
MAE 6999 Dissertation
MTH 5999 Thesis in Applied Mathematics
MTH 6050 Research in Applied Mathematics
MTH 6999 Dissertation Research
OCE 5999 Thesis Research
OCE 6999 Dissertation Research
OCN 5999 Thesis Research
OCN 6999 Dissertation Research
ORP 5999 Thesis Research
ORP 6095 Preparation for Candidacy - Operations Research
ORP 6999 Dissertation Research
PHY 5999 Thesis
PHY 6090 Research
PHY 6999 Dissertation
PSY 5999 Thesis
SPC 5080 Space Missions
SPC 5999 Thesis
SPS 5999 Thesis
SPS 6090 Research
SPS 6999 Dissertation