



## 2008-2009 Returning Students Sophomore • Junior • Senior • Graduate Housing and Meal Plan Contract

This contract is meant for students with more than 24 earned semester credit hours (some restrictions apply). Complete the attached contract and return along with your \$200 housing deposit (if you don't already have one on file in your student account) to:

Campus Services  
Florida Institute of Technology  
150 W. University Blvd.  
Melbourne, FL 32901  
FAX (321) 674-7444

**All students living in university housing are required to have a meal plan.**

**Can't choose one?  
We'll assign you Meal Plan A1.**

### **Cut-off dates to receive your housing deposit refund if you do not enroll at Florida Tech:**

- Students canceling enrollment for Fall Semester 2008 must notify the Campus Services Office in writing no later than **July 1, 2008**, to receive a refund of their housing deposit.
- Students canceling enrollment for Spring Semester 2009 must notify the Campus Services Office in writing no later than **December 1, 2008**, to receive a refund of their housing deposit.

For further information about housing and meal plan terms and conditions, please refer to the reverse side of the attached Housing and Meal Plan Contract.

### **Move-In Dates**

- Fall 2008 Semester—Returning students may move in on **Saturday, August 16, 2008**.
- Spring 2009 Semester—Returning students may move in on **Saturday, January 10, 2009**.

### **Cancellation Period for Housing and Meal Plan Contracts**

All Housing and Meal Plan Contracts are for the entire academic year. Students submitting the Housing and Meal Plan Contract may cancel **ONLY** within the first five (5) working days after receipt by the university. In all cases, once a student has checked in and picked up their room/apartment key, the contract cannot be canceled.

### **Questions?**

For further information about residence hall and meal plan terms and conditions, please refer to the reverse side of the attached Housing and Meal Plan Contract.

Questions about your Contract—Contact Campus Services at (321) 674-8076 or [fthousing@fit.edu](mailto:fthousing@fit.edu).

Questions regarding the Residency Policy—Contact Student Life at (321) 674-8080.

**REMEMBER: All Housing and Meal Plan Contracts are for the ENTIRE ACADEMIC YEAR.**

**HOUSING AND MEAL PLAN CHOICES—All prices are per semester. Annual contract required.  
For students with more than 24 earned semester credits • Sophomore/Junior/Senior/Graduate Student**

**ON-CAMPUS HOUSING—CHOOSE ONE**

<b>Residence Halls</b>	<b>PRICE PER SEMESTER</b>
<input type="checkbox"/> Double Room Without Bathroom.....	\$2,270
<input type="checkbox"/> Single Room Without Bathroom.....	\$2,815
<input type="checkbox"/> Double Room With Private Bathroom.....	\$2,340
<input type="checkbox"/> Single Room With Private Bathroom.....	\$3,185
<input type="checkbox"/> Double Room—Shared Bath (Evans).....	\$2,310
<input type="checkbox"/> Single Room—Shared Bathroom (Evans).....	\$2,915

**Southgate Apartments**

<input type="checkbox"/> Single Studio Apartment.....	\$3,385
<input type="checkbox"/> Single One Bedroom Apartment.....	\$3,600
<input type="checkbox"/> Two Bedroom Apartment—double occupancy.....	\$3,330
<input type="checkbox"/> Three Bedroom Apartment—triple occupancy.....	\$3,330
<input type="checkbox"/> Multiple Occupancy.....	\$2,350

**South Village**

<input type="checkbox"/> One Bedroom Apartment.....	\$3,750
<input type="checkbox"/> Two Bedroom Apartment.....	\$3,500
<input type="checkbox"/> Four Bedroom Apartment.....	\$3,200

**MEAL PLANS—CHOOSE ONE**

<b>Meal Plan Options</b>	<b>PRICE PER SEMESTER</b>
<input type="checkbox"/> A1 (Unlimited +\$150 FlexCash).....	\$2,125 (\$2,013.21 board + \$111.79 6% tax)
<input type="checkbox"/> A2 (10 meals/wk + \$725 FlexCash).....	\$2,125 (\$2,045.75 board + \$79.25 6% tax)
<input type="checkbox"/> A3 (7 meals/wk + \$1,050 FlexCash).....	\$2,125 (\$2,064.15 board + \$60.85 6% tax)
<input type="checkbox"/> B (5 meals/wk + \$525 FlexCash).....	\$1,300 (\$1,256.13 board + \$43.87 6% tax)
<input type="checkbox"/> C All FlexCash \$1,350.....	\$1,300 (Sales tax collected at point of sale)

**SOUTH VILLAGE NOTE:** Notwithstanding anything in this Agreement to the contrary, the parties understand and agree that the residence hall to which Student is being assigned is currently under construction. Currently, the contractor is on schedule to complete construction in a timely manner so that Student will be able to move in such residence hall as scheduled. However, construction delays could occur. In the event a delay in the completion of the residence hall results in a delayed move in date by Student, (i) the room charges due hereunder for the Fall semester will be reduced on a prorated basis based upon the number of days move in is delayed, and (ii) University will assist Student in obtaining temporary housing during the period of delay (although University cannot provide any assurances regarding the type and location of such temporary housing). Student will be responsible for the cost of such temporary housing. However, Student will be entitled to credit against the room charges due hereunder for the Fall 2008 semester for Student's actual out-of-pocket costs of such temporary housing up to the total amount of the room charges due hereunder for the Fall 2008 semester. Student will have no recourse against University for temporary housing costs in excess of the total amount of room charges due hereunder for the Fall 2008 semester.

**ROOMMATE SELECTION**

Roommates must request each other. Students in a residence hall double room must indicate one roommate; students in a two-bedroom apartment must indicate one or two roommates; students in a three-bedroom apartment must indicate two or three roommates.

1. \_\_\_\_\_ 2. \_\_\_\_\_ 3. \_\_\_\_\_

**STUDENT INFORMATION**

**Student ID Number**

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Last Name \_\_\_\_\_

First Name \_\_\_\_\_

Middle Name \_\_\_\_\_

Gender  Male  Female

Date of Birth \_\_\_\_\_

Home Mailing Address \_\_\_\_\_

City \_\_\_\_\_

State \_\_\_\_\_ ZIP \_\_\_\_\_

Country \_\_\_\_\_

Home Phone ( ) \_\_\_\_\_

Cell Phone ( ) \_\_\_\_\_

E-mail \_\_\_\_\_

Major \_\_\_\_\_

Status  Sophomore  Junior  Senior  Graduate

Special Needs \_\_\_\_\_

or Medical Conditions \_\_\_\_\_

**Who to contact in the event of an emergency?**

Emergency Contact Name \_\_\_\_\_

Relationship \_\_\_\_\_

Address \_\_\_\_\_

Phone Number \_\_\_\_\_

E-mail \_\_\_\_\_

**STUDENT SIGNATURE/COMMITMENT**

When you sign this agreement, you are agreeing to the terms and conditions of the agreement, to pay all room and board fees when due, and to abide by all rules, regulations and policies as outlined in the Florida Tech *Student Handbook* and other Florida Tech policies and regulations.

I understand that Florida Tech is not responsible for theft, loss of, or damage to personal property at any time, and that it is recommended that I purchase property insurance through a renter's policy or a homeowner's policy rider.

I understand that I am obligating myself for the **ENTIRE ACADEMIC YEAR 2008-2009** and cannot cancel. Discontinued enrollment, for any reason, will not automatically terminate the contract, except as specified in Section O titled Cancellation Policy.

I have read and agree to the terms outlined in this agreement.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

**FLORIDA TECH ASSIGNMENT**

ROTC/ATHLETE \_\_\_\_\_

Deposit Status \_\_\_\_\_ Date \_\_\_\_\_

Room Assignment \_\_\_\_\_

Banner Billing \_\_\_\_\_

CSGold \_\_\_\_\_

CSHousing \_\_\_\_\_

Date Received \_\_\_\_\_

**DISTRIBUTION:**  
White - Campus Services  
Yellow - Student

**The following is a brief synopsis of the terms and conditions governing student housing at Florida Tech.**  
**Students should consult their *Student Handbook* and other official university publications for a complete set of policies and further details.**

- A. ELIGIBILITY**—All residents of on-campus housing must be currently enrolled students at Florida Tech and be in good financial, academic and judicial standing with the university.
- B. TERM OF AGREEMENT**—This agreement is for BOTH Fall Semester 2008 and Spring Semester 2009 or any portion remaining at time of occupancy. Agreement may not be terminated or nullified prior to the official end of the academic year. Fall Semester 2008 occupancy starts on Saturday, August 16, 2008, and ends at noon on Sunday, December 14, 2008. Spring Semester 2009 occupancy starts on Saturday, January 10, 2009, and ends at noon on Sunday, May 10, 2009.
- C. HOUSING DEPOSIT**—A \$200 Housing Deposit must be on file in the student's account prior to the student receiving a room or apartment assignment and remain on file for as long as the student lives in university housing. The deposit cannot be covered by any scholarship and cannot be waived! All students who no longer enroll in on-campus housing must request their housing deposit refund at the Campus Services Office.
- D. HOUSING ASSIGNMENT**—A signed copy of the Returning Student Housing and Meal Plan Contract must be on file with the Campus Services Office to be assigned space. Florida Tech is an equal housing institution, assignments are made without regard to race, color, creed, national origin or sexual orientation. However, housing assignments are all single gender, there are no coed assignments allowed.
- The university makes every attempt to grant assignment requests. However, acceptance of this agreement does not guarantee assignment to a specific type of accommodation, building, room or roommate.
- Room/apartment assignments may be changed or canceled by the university in the interest of order, health and safety issues, discipline and maximum utilization of facilities. The university reserves the right to consolidate or move residents as deemed necessary.
- E. OCCUPANCY DATES** The dates shown under Section B. TERM OF AGREEMENT, will be used to determine room opening and closing (for occupancy purposes). Students needing to move in earlier must receive permission in writing from the Campus Services Office. The deadline for check-in is 5 p.m. the day prior to the beginning of classes. Failure to do so may result in the loss of assignment; however, the contract will remain in force. Prior written notice is required to hold a reservation after the deadline. The student may be reassigned another space, with no refund of housing charges.
- Note: Students will be charged for their room/apartment assignment whether or not they actually occupy the assignment, unless the assignment is officially canceled. Please refer*

- to Section B for the official opening and closing of the halls/apartments for 2008–2009. The university reserves the right to modify opening and closing dates after due notification to the student.*
- Assignment and/or use of university housing does not include occupancy during vacation or term break periods. The university reserves the right to grant or revoke occupancy and assess additional charges to the student during these periods. Closing times at the end of each semester are for those students participating in commencement exercises. All other residents are expected to vacate within 24 hours of the end of their last examination.*
- Rooms/apartments may be occupied only by the student to whom they are assigned. Rooms/apartments may not be sublet to other persons. Room/apartment changes may be made only after receipt of written approval from the Office of Residence Life. Room/apartment changes may not be made until the third week of any term. There is a fine of \$150 for improper room changes.*
- F. OVERNIGHT GUESTS**—Are only allowed with the permission of roommates and must be in keeping with the university's guest policy as outlined in the *Student Handbook*.
- G. PETS**—For reasons of health, sanitation and public safety, NO PETS ARE ALLOWED, with the exception of fish, which must be contained in a tank no larger than 10 gallons.
- H. DRUGS AND ALCOHOL**—In accordance with Florida state law, you must be 21 years of age to purchase, possess and/or consume any alcoholic beverage. Illicit drugs are not permitted on university property. Illegal use of controlled substances may constitute grounds for dismissal from the university.
- I. SMOKING BAN**—In accordance with the Florida Clean Indoor Air Act, there is NO SMOKING permitted in any university facilities! This includes residence halls and apartments.
- J. LIABILITY**—The university is not liable for damage to or loss of personal property, or for failure or interruptions of public utilities. Personal property/liability insurance is highly recommended.
- K. CONDUCT IN UNIVERSITY FACILITIES** Florida Tech is dedicated to fostering and maintaining an educational environment on campus. As such, the university reserves the right to take whatever action deemed appropriate to maintain an educational atmosphere and the safety of all residents.
- L. STUDENT RESPONSIBILITIES**—It is each student's responsibility to keep his/her room/apartment clean and orderly. Charges will be assessed for damages to or unauthorized use of residence hall rooms/apartments and equipment including alterations made to a room or

- building, and/or for special cleaning the university feels is necessary.
- All students are responsible for properly disposing of their garbage in the appropriate waste receptacles. Charges will be assessed to any student who does not comply with this requirement. Students living in the residence halls and apartments are responsible for knowing and observing all university regulations and policies as set forth in official publications. Damages to the common areas may be charged to all residents in that area, and payment will be required upon billing. The university may withhold all grades and/or transcripts until all monies due are paid in full.
- M. RIGHT TO INSPECTION**—Authorized university personnel may enter and inspect a student's room/apartment to ensure the health and safety of the residents, to make needed repair/maintenance or for any other official and lawful purpose. Additionally, periodic health and safety inspections will be conducted by RAs (room inspections will be conducted by university staff between the fall and spring semesters).
- N. SOPHOMORE, JUNIOR, SENIOR, GRADUATE STUDENTS**—Are defined for purposes of Housing and Meal Plan Contracts as any student with 24 or more earned semester credits for whom the freshman residency requirements do not apply.
- O. CANCELLATION POLICY**—Students (Sophomore, Junior, Senior, Graduate) submitting the Housing and Meal Contract may cancel ONLY within the first five (5) working days after receipt by the university. After the cancellation period expires, the contract **cannot be canceled**. Once a student has checked in and picked up their room or apartment key, the contract cannot be canceled.
- To receive a refund of housing deposit, please notify the Campus Services Office in writing no later than **July 1, 2008**, if student is not planning on attending Fall Semester 2008.
- Students not returning to school until Spring Semester 2009 have until **December 1, 2008**, to contact the Campus Services Office in writing to cancel contract and receive a refund of their housing deposit if student is not planning on attending Spring Semester 2009.
- Students canceling enrollment for Spring Semester 2009 must notify the Campus Services Office in writing no later than **December 1, 2008**, to receive a refund of their housing deposit.
- P. REFUND POLICY**—Students who officially withdraw from the university after the beginning of each term will have their housing and meal plan charges pro-rated and applied to their student account based upon the university's Official Refund Policy. The student's housing deposit will be forfeited.

- A. ELIGIBILITY**—Participants in any of the Meal Plan options must be either a currently enrolled student (or intern/co-op student from another campus officially assigned to Florida Tech) at the university. All students living in university housing are required to have a meal plan. If a student fails to enroll in a plan, Meal Plan A1 will automatically be billed to the student's account.
- B. TERM OF AGREEMENT**—This agreement is for BOTH Fall Semester 2008 and Spring Semester 2009 or any portion remaining at time of sign-up. This agreement may not be terminated or nullified prior to the official end of the academic year 2008–2009.
- The first meal of Fall Semester 2008 is dinner, Saturday, August 16, 2008, and ends with brunch on Sunday, December 14, 2008. Spring Semester 2009 meal plans start with dinner, Saturday, January 10, 2009, and end with brunch, Sunday, May 10, 2009.
- Note: FlexCash will carry forward between Fall Semester 2008 and Spring Semester 2009. Any FlexCash remaining after the end of Spring Semester 2009 will be zeroed out.*

- C. MEAL PLAN LIMITS**—Meal Plans may be utilized only by the student to whom it is registered. FlexCash has a daily spending limit of \$25. Meal Points can be used by the Meal Plan owner without limit, up to the weekly number of points in his/her plan. Cashiers are instructed to confiscate any ID card used by someone other than the assigned individual.
- D. SMOKING BAN**—Under the Florida Clean Indoor Air Act, smoking is not permitted in any university facility.
- E. LIABILITY**—The university is not liable for damage to or loss of personal property, or for failure or interruptions of public utilities. Personal property and liability insurance is highly recommended.
- F. STUDENT RESPONSIBILITIES**—It is each student's responsibility to safeguard his/her FLORIDA TECH ID CARD. Meal Plan access is controlled by the magnetic strip on the back of the card. Make sure that the card is not damaged and is kept in a safe and secure place. Your FLORIDA TECH ID CARD must be presented to the cashier each time it is used. If you lose your card, or it becomes damaged, report it immediately to the Campus Services Office, located on

- the ground floor of Evans Hall. A replacement charge of \$20 will be assessed if your card is lost or stolen. Students are responsible for knowing and observing university regulations and policies as set forth in official publications. Upon signing this agreement, the student shall become liable for all required payments and charges as they come due. The university reserves the right to withhold all grades and transcripts until all monies due are paid in full.
- G. RIGHT TO INSPECTION**—Authorized university personnel may request to inspect your FLORIDA TECH ID CARD and check it for damage or to ascertain if it has been tampered, altered or to replace it if needed.
- H. CHANGING MEAL PLANS**—Students who want to change their fall meal plan must apply at the Campus Services Office by 5 p.m., **August 22, 2008**. Students who want to change their spring meal plan must apply at the Campus Services Office by 5 p.m., **December 12, 2008**.
- Canceling or changing meal plans after the cut-off date will not be granted. However, students may opt to increase their meal plan at any time.

**Questions about your Housing and Meal Plan Contract?**

Contact the Campus Services Office or any of the university food service management staff. They will be happy to assist you. The Campus Services Office is located on the ground floor of Evans Hall or phone (321) 674-8076, fax (321) 674-7444 or e-mail: fthousing@fit.edu