MINUTES
Graduate Council
September 15, 2011

Present: Ex officio: M. Sohn (Chairperson)

Voting Members: L. Baksay, D. Carroll, P. Cosentino, E. Dshalalow,
J. Dwyer (proxy for M. Baarmand), M. Harvey, P. Jennings, G. Maul,
K. Mitra, N. Nesnas (proxy for V. Sharma), T. Richardson,
W. Shoaff (proxy for M. Silaghi), J. Strother, B. Webster

Guests: M. Bonhomme, T. Freeman, E. Kalajian, J. Martinez-Diaz, K. Myers,
H. Rassoul, C. Young

The meeting was called to order at 1:03 p.m.

1) MINUTES OF THE APRIL 2011 GRADUATE COUNCIL MEETING

Unanimously Approved

The minutes of the April 21, 2011 meeting were unanimously approved on a motion
by Dr. Maul and a second by Dr. Dshalalow.

2) DIRECTOR’S REPORT – Dr. Rosemary Layne

Dr. Layne reported on the June 2011 electronic circulation of a proposed new
Master’s in Education Program. The new program passed with 13 approved, one opposed,
and three no response/no votes.

Dr. Layne advised that there are four requests for Graduate Faculty appointments and
reminded Graduate Council members of the two tier system of appointment. She noted that at
the master’s level, a faculty member can serve on either master’s or doctoral committees but
chair only master’s degree committees. If a faculty member wishes to chair doctoral
committees, he/she must be appointed to that higher tier, the doctoral level. Appointment to
the doctoral level requires 2/3 majority of all Grad Council members present.

3) ADDRESS COUNCIL MEMBERS – Dr. Nelson

Dr. Nelson remarked on the importance of the Graduate Council and expressed
appreciation for its helpful counsel. He indicated that this has been a great recruiting year for
both undergraduate and graduate students. He extended thanks for what council members and
colleagues have done to recruit new students. This year we exceeded our goal with 500 new
graduate students. Given the diversity of our students, he extended a challenge to members to
do everything we can to reach out and make them feel welcome. He highlighted upcoming
programs and courses to be offered at the Foosaner Art Museum and then overviewed plans for Florida Tech Commons, Crawford and Keuper Buildings.

Dr. Nelson posed several questions to council members: What gets a name listed in the catalog? Should we list those beyond full-time, on-campus faculty? Should we have a policy? After lengthy discussion, Dr. Sohn requested that Standards Committee initiate a recommendation to Graduate Council (based on departmental input) to address these concerns.

4) NEW COURSES – ABA Certificate Program (College of Psychology and Liberal Arts)

Dr. Martinez-Diaz explained the need for the new eight courses. He stated this update will make it easier for ABA students to access courses for Behavior Analyst Certification Board. He also noted that the Board is requiring more coursework and that the old courses will be phased out while the proposed new ones will be phased in.

There were questions about the grading criteria listed on the syllabi of the proposed courses. Dr. Martinez-Diaz agreed to amend the syllabi to specify all possible combinations to reflect Mastery Criteria for course grades A-F. Dr. Martinez-Diaz agreed to modify the BEH 5011 catalog description to delete reference to “4th Ed (BACS 2010)” so as to maintain course description currency in light of future editions.

On a motion by Dr. Strother and a second by Dr. Richardson, the vote resulted in six approvals, two opposed, and two abstentions.

5) GRADUATE FACULTY APPOINTMENT – Dr. Kenneth WALLENSTEIN

Unanimously Approved at Master’s Level

There was discussion about precedents allowing adjunct faculty to chair a doctoral committee. It was noted by Dr. Layne that in the past, Graduate Council has approved adjunct faculty to serve as doctoral-level Graduate Faculty. A fellow council member from the respective academic unit noted that it is highly unlikely that this person will chair a doctoral committee, even if appointed at the doctoral-level.

Dr. Sohn recommended amending the appointment of Dr. Wallenstein from the doctoral level to the master’s level.

On a motion by Dr. Webster and a second by Dr. Maul, the vote resulted in unanimous approval at the master’s level.

6) GRADUATE FACULTY APPOINTMENTS – Dr. Cunping HUANG, Dr. Marianne RODGERS, and Dr. Paul YELVINGTON

Unanimously Approved

On a motion by Dr. Maul and a second by Dr. Jennings, the council voted *en bloc* and the vote resulted in unanimous approval for all three graduate faculty appointments for the Department of Chemical Engineering at the master’s level.
7) **CHANGING GRADUATION REQUIREMENTS IN A MAJOR-- PhD in I/O Psychology**

*Unanimously Approved*

On a motion by Dr. Jennings and a second by Dr. Harvey, the vote resulted in unanimous approval.

8) **ITEM OF INFORMATION – Hybrid Course Task Force**

Dr. Sohn recommended that this item should be brought to and addressed at faculty meetings. Ms. Young noted that these course definitions concern courses taught on campus. The definitions serve as a guideline to faculty/students to clearly outline the course type and course expectations. She also stated that the course definitions will allow students to know what they are getting into and what to expect.

There were no remarks from the floor.

The next meeting will be held on the 3rd Thursday, October 20, 2011.

With no further business, the meeting adjourned at 2:41 p.m.

[Signature]

Rosemary G. Layne, Ed.D.
Director of Graduate Programs