Florida Institute of Technology

MELBOURNE CAMPUS UNDERGRADUATE STUDENT REQUEST TO REGISTER FOR SUMMER 1 OR 2 ONLINE COURSE

***Terms available are* Summer 1 *and* Summer 2 *only. Students pay Florida Tech University Online tuition rates (no other discounts apply). After all signatures are affixed, take to the Office of the Registrar for processing. Specific restrictions may apply. International students must contact their sponsor for specific exceptions. See college/department for additional information.* Late requests are not accepted.**

Term Requested: ☐ Summer 1 ☐ Summer 2 Date of Request _____

Student Name _____ Student ID No. _____
Last *First*

College _____ Major _____ Major Code _____

_____ _____ _____ _____
CRN *Prefix* *Course No.* *Course Title*

_____ _____ _____ _____
CRN *Prefix* *Course No.* *Course Title*

Undergraduates may take a maximum of four online courses during pursuit of an undergraduate degree at Florida Tech. The maximum course load in an 8-week term is two courses. ***By signing this form, the student indicates that s/he has been informed that the online courses are 8-weeks in length, are accelerated and use the Florida Tech University Online eLearning Platform (ELP). It is the student's responsibility to know start and withdrawal dates. Registration deadline for 8-week online courses is 12 days before the start of the term requested. Late requests not accepted.***

Student Signature _____ *Date* _____

☐ My advisor has contacted the department offering the course(s) and has determined I've met the course(s) prerequisites and the course(s) meets my graduation requirements.

I am an international student ☐ Yes ☐ No

If yes, has your sponsor approved this course? ☐ Yes* ☐ No *(*A financial guarantee from the sponsor must be on file in Student Account Management; confirmed by signature below)*

Student Account Management _____ *Date* _____

Academic Advisor Name _____

Academic Advisor Signature _____ *Date* _____

REGISTRAR'S USE ONLY

Processed by _____ Date _____

DISTRIBUTION
Original – Registrar's Office
Copy – Student's Major Department

Florida Institute of Technology ■ Office of the Registrar
150 West University Boulevard, Melbourne, FL 32901-6975 ■ (321) 674-8115 ■ Fax (321) 674-7827