

### CURRENT INFORMATION

NAME \_\_\_\_\_  
*Last* *First* *Middle*

ID NO. \_\_\_\_\_ DATE OF BIRTH \_\_\_\_\_ DATE \_\_\_\_\_

SIGNATURE \_\_\_\_\_

I am currently (check one)  Student  Employee  Student and Employee DAYTIME PHONE NO. \_\_\_\_\_

I am an international student  Yes  No International Student and Scholar Services \_\_\_\_\_

### UPDATE INFORMATION Name Address

Please change name from \_\_\_\_\_  
*Last* *First* *Middle*

to \_\_\_\_\_  
*Last* *First* *Middle*

Certified copy of an original marriage license or court decree must be attached for name changes. Additional documentation may be requested.

Please update the address(es) listed below:

PR PERMANENT HOME ADDRESS \_\_\_\_\_  
\_\_\_\_\_

Telephone Number \_\_\_\_\_

MA LOCAL ADDRESS \_\_\_\_\_  
\_\_\_\_\_

Telephone Number \_\_\_\_\_

BI BILLING ADDRESS \_\_\_\_\_  
\_\_\_\_\_

Telephone Number \_\_\_\_\_

HR HUMAN RESOURCES PAYCHECK/W-2 FORM ADDRESS \_\_\_\_\_  
\_\_\_\_\_

Telephone Number \_\_\_\_\_

#### FOR OFFICE USE ONLY

\_\_\_\_\_  
*HR Initiator* *Date* *REGS Initiator* *Date*