University College

Inter-Office Memorandum

TO: Undergraduate Curriculum Committee
THRU: Clifford Bragdon, Dean, University College
FROM: Richard Enstice, Director, Extended Studies Division
CC: Mary S. Bonhomme, Associate Provost for Online Learning
DATE: March 19, 2007
SUBJECT: BA/AA degrees in Business Administration/ BS in Computer Information Systems and New EXX and CIS Courses

The University College has endorsed eight new degree undergraduate programs in Business Administration and Computer Information System and one new undergraduate minor option and is bringing them forward to the Undergraduate Curriculum Committee (UGCC).

The UC is seeking approval for the academic framework of these new undergraduate degrees (a curriculum for each degree has been submitted along with a new major form). Due to the large volume of courses needing approval, not all courses include in the degree programs have been submitted. Twenty-nine (29) EXX and CIS courses have been submitted in this request. Six courses (Principles of Accounting I, Principles of Accounting II, Statistics, Law I, Introduction to Macroeconomics, Introduction to Microeconomics) were approved by the UGCC during the fall 2006 semester. Other courses necessary to the proposed UC degree program requirements are in various stages of discussions and completion and should be forthcoming from the respective departments.

The new programs are being set forth to meet the degrees required to launch the University Alliance program in January 2008. Each of the degree programs meet Florida Tech's core requirements.

The curriculum for each of these programs was compared to other undergraduate business programs for subject matter coverage. Each of the programs is comparable to other programs in subject matter coverage. Incorporation of a capstone (QEP) and comprehensive exam has been included.

UC recognizes the need to constant review and oversight to offer a quality program. Resources
have been identified for hiring full-time faculty, program coordination, and daily management of
the academic program.

Dean Bragdon and the faculty of the University College are optimistic about the course quality
and student service these programs can deliver to working professionals.