The addition or removal of any graduation requirement in a major or minor requires that this form, accompanied by any supporting documentation, be completed and approved as indicated below.

<table>
<thead>
<tr>
<th>COLLEGE</th>
<th>College of Business</th>
</tr>
</thead>
<tbody>
<tr>
<td>DEPARTMENT</td>
<td>Online Learning</td>
</tr>
<tr>
<td>DEGREE LEVEL</td>
<td>See Degree Programs Below</td>
</tr>
<tr>
<td>PROGRAM TITLE</td>
<td>See Program Titles Below</td>
</tr>
<tr>
<td>TO BE INITIATED WITH CATALOG YEAR</td>
<td>2009 / 2010</td>
</tr>
</tbody>
</table>

CHANGE REQUESTED FOR  
☑ major program  
☐ minor program

BRIEF DESCRIPTION OF REQUESTED CHANGES  
Attach a more detailed description and any supporting documentation

Course CIS 1140: Business Skills will be replaced by CIS 1130: Basic Computer Skills as a core requirement. CIS 1130: Basic Computer Skills will replace CIS 1140 as a pre-requisite. This replace should be a "or" designation as many students have CIS 1140. All places where CIS 1140 is listed as a pre-requisite should show "CIS 1140 or CIS 1130". This change is for the following programs:

AA Business Administration (3510)  
AA Health Care Management (3540)  
BA Business Administration- Accounting (7600)  
BA Business Administration- Health Care Management (7602)  
BA Business Administration- Marketing (7604)  
Business Administration- Accounting (7601)  
BA Business Administration- Management (7603)  
AA Marketing (3560)  
AA Accounting (3550)

APPROVALS: On completion of appropriate department approvals, submit form to Chair, Graduate Council, or Chair, Undergraduate Curriculum Committee, for approval below and forward to the Office of the Registrar

8/18/2009

Chair, Graduate Council

Date

Chair, Undergraduate Curriculum Committee

Date

Dean or Associate Dean

Date

REGISTRAR'S USE ONLY

Operator Init ___________________________  Date ___________________________  Changes Made for Catalog Year ___________________________

Catalog Director ___________________________  Date ___________________________

Florida Institute of Technology - Office of the Registrar

150 West University Boulevard, Melbourne, FL 32901-6975 • (321) 674-7399 • Fax (321) 674-7827
Memorandum

To: Mark Archambault  
   Undergraduate Curriculum Committee

Through: Dr. Robert Niebuhr  
         Dean, College of Business  
         Or  
         Dr. Alex Vamosi  
         Associate Dean, College of Business

From: Dr. Ralph Harper Jr., CISM  
       Academic Chair, Management, College of Business

Date: 8/19/2009

Subject: Proposed changes to the listed programs core requirements.

The Academic Chair's request approval to change the core requirement for the following programs:

AA Business Administration (3510)  
AA Health Care Management (3540)  
BA Business Administration- Accounting (7600)  
BA Business Administration- Health Care Management (7602)  
BA Business Administration- Marketing (7604)  
Business Administration- Accounting (7601)  
BA Business Administration- Management (7603)  
AA Marketing (3560)  
AA Accounting (3550)

The course CIS 1140: Business Computer Skills is being replaced by CIS 1130: Basic Computer Skills. CIS 1140 devotes two weeks on Microsoft Access where CIS 1130 uses that time on Microsoft Excel and Word. It is felt that this is a better focus for a student's academic studies.