Florida Institute of Technology  
Undergraduate Curriculum Committee  
August 26, 2011  
8:00 am  
F.W. Olin Physical Sciences Building  
Second-floor conference room  
Meeting Minutes

The meeting began promptly at 8:00 am. Marshall Jones asked the members of the committee to introduce themselves.

1. Consent Agenda
   a. Item 1: Computer Sciences- Changing restrictions-CSE 4001-this agenda item was approved as part of the consent agenda.
   b. Item 2c: Education and Interdisciplinary Sciences-Change in graduation requirements-Interdisciplinary Science (Military Science Option) was approved as part of the consent agenda.

2. Education & Interdisciplinary Sciences-all of the following were tabled by unanimous vote awaiting further information from the academic department.
   a. Item 2a: Adding a new course-ISC 2162-There was discussion about this course being a 2000 level course with no prerequisite courses and having it listed at the 2000 level makes it appear superior to course such as CHM 1101: Chemistry and PHY 1001: Physics
      1. There was additional discussion about “Also includes laboratory and online components as part of the course” being included in the course description. Questions about the lab component were raised as were questions about how this course might transfer with ‘lab component’ included in the description. Mrs. Debra Blenis expressed that the course will contain in class practicum that will be part of the regular scheduling of the course.
   b. Item 2b: Changing graduation requirements-BS Interdisciplinary Science-there was discussion about exactly how many credit hours in foreign language would be required of the degree. There was additional discussion regarding students who often complete this degree as an option when they haven’t quite met the requirements for their preferred degree option. Students often change their major to Interdisciplinary Science in the last year or semester of college which may not allow them ample time to complete the Foreign Language requirement. Questions about course substitution was raised as to how the registrar’s office viewed the idea of liberal substitution and Cookie Young would prefer to iron out the requirements instead of approaching it with a liberal course substitution view as that negates the requirement. As this issue requires further
discussion with the Department Head, Dr. Lazlo Baksay, it was unanimously voted to table the discussion for the September meeting.

c. Item 2d: Changing graduation requirements-Athletics coaching minor—because the same changes are proposed as agenda item 2b this issue was tabled to the September meeting.

Other:

Andy Stanfield, Director of Center for Teaching and Learning Excellence (CTLE) and Mary Bonhomme, Associate Vice President of Academic Affairs and Dean of Online Learning presented the findings of the task force established to outline the various class modes.

With the support of the registrar the following section codes have been established:

BL-Blended class 1/3 online and 2/3 face to face

HY-Hybrid 2/3 online and 1/3 face to face

W-100% online course

Cookie Young, Registrar, expressed that it would be up to the academic department to notify Leslie Havery, when submitting the schedule each semester of the modality of the course.

All students would be able to search in PAWS for the type of section they prefer according to the aforementioned section codes.

The summary of findings of the committee will be posted as part of the UGCC August meeting minutes.

There was some additional discussion about 50/50 courses. Dr. Bonhomme and Mr. Stanfield indicated that the committee had considered that but added that the blended or hybrid designations were guidelines and would be acceptable for classes that are more of a 50/50 schema. They added that the group’s findings/suggestions allow for flexibility in how a department or instructor defines the course. A question was also raised about whether paperwork (“dinky”-like forms) would need to come before the UGCC in light of the forms we already use to show course equivalency, and it was deemed this was not necessary for this situation.

The meeting adjourned at 8:37 am.

Next meeting: **Friday, September 30, 2011** @ 8:00 am in F.W. Olin Physical Sciences 2nd floor conference room. Agenda items are due by **Friday, September 23, 2011**.