Agenda

Note that the date on the agenda is incorrect. The meeting occurred on Friday, August 31, 2012.

The meeting began at 8:00 a.m.

Dr. Archambault (hereinafter, Facilitator) (Mechanical & Aerospace Engineering) conducted the meeting in Dr. Jones’ (Chair) absence.

Welcome and Introductions

The Facilitator welcomed the members of the Committee. Because new members have jointed the Committee, Committee members introduced themselves.

Consent agenda:

The following items remained on the Consent Agenda and passed unanimously.

2. College of Engineering
   a. ANC-CSE 4234, CSE 4285

4. College of Aeronautics
   a. CRC-multiple

Agenda Discussion Items

The following item was discussed and passed unanimously, as amended.

1. College of Business
   a. ANM-degree options
   b. ANC-multiple
   c. CGR-BS Business Admin

   • It was asked whether each of the new options for the Business Administration program would have their own major codes. The response was “yes.”
   • The proposed “generic” flowchart showed that humanities electives (in the original program) had been replaced with humanities or communications electives. It was pointed out that while HUM 2051 (Civilization 1: Ancient through Medieval) and the Humanities Core elective appeared on the new flowchart, this was insufficient to meet the University core requirements because students could opt to take all communications electives. Dr. Vamosi (Nathan M. Bisk College of Business), who was in attendance, responded that there was a typo on the flowchart – the “Restricted Elective (Global HUM or COM)” in the spring term of the junior year should only be a humanities elective, with no communications option. The COM option was struck from the flowchart. Likewise, the COM option was struck from the accompanying memo and the CGR form for 7067 (Business Administration).
   • For the new course BUS 4788 (Business Plan Research), which is to be a QEP course, it was pointed out that the email from the QEPIC indicated that BUS 4504 (Special Topics in Management) had been approved by that
committee, and this is inconsistent with the new course paperwork. The new course had been taught recently as a special topic within the existing course BUS 4504. At the time the QEPIC was reviewing this course, the final course number had not been established. It was mentioned in the email as BUS 4504, but it was later changed to BUS 4788. However, it was the same course that the QEPIC had approved.

- It is intended that BUS 4788 will replace BUS 3999 (Research 1), BUS 4000 (Research 2), and BUS 4001 (Research 3). It was noted that the paperwork for BUS 4788 should be amended to indicate that BUS 3999/4000/4001 will be terminated.
- Dr. Vamosi alerted the Committee that there was a typo on the paperwork for adding the new major option “Global Business Management and Finance.” The title of the option should read “Global Management and Finance.” The affected forms were amended accordingly.
- It was pointed out that for the Global Management and Finance option, students may take intermediate-level language courses as electives, but there was no place in the curriculum where they could fit the necessary prerequisite language courses. In response, it was said that these electives were geared towards those students who already had an introductory background in a particular language.
- The Facilitator noted that there were some typos on the list of courses for each program option that should be corrected if the list was to be sent to the Registrar’s office and used to prepare verbiage for the University Catalog. Dr. Vamosi indicated he would check and correct any errors.
- In connection with the Sports Management option, the Facilitator noted that the option requires the students to take either PSY 2446 (Sport Psychology) or COM 3440 (Public Relations). Each of these courses requires either a PSY or COM prerequisite, respectively, but there is only one place in the program prior to taking option courses the students could take these prerequisites. His concern focused on whether students and advisors would be mindful enough that the student would have to make a choice between PSY 2446 and COM 3440 at least a year before they took one of these courses. It was suggested that perhaps an asterisk or other reminder could be placed on the program flowchart to help remedy any potential problem.

The following item was discussed and unanimously passed.

2. College of Engineering
   b. ANC-ECE 1001, ECE 2001
The Facilitator asked for clarification on the restrictions for these courses, since ECE 1551 (Digital Logic) was listed as both a pre- and co-requisite for each course, considering a co-requisite encompasses a course already completed. Ms. Fox (Director of Catalog and Graduate Information) indicated that this is to resolve online registration issues with BANNER, as it is anticipated that a number of students may take these new courses while treating ECE 1551 as either a prerequisite or co-requisite. According to the Registrar's Office, this has been done in BANNER (though not in print in the University Catalog) for a select number of courses where it is anticipated that co-requisites will have been taken as prerequisites.

The following courses were discussed and unanimously passed, as amended, conditioned on satisfactory review of the updated paperwork by the Committee, to be distributed via email.

3. College of Interdisciplinary Science
   a. ANC-multiple courses-EDS 2502, 2503, 4130, 4311, 4502, 4601, 4701, 4906
A question arose regarding the numbering of the courses in comparison with the level at which the courses would be taught. For instance, it is anticipated that EDS 2502 would be taught in the fall of the freshman year, EDS 2503 in the spring of the freshman year, etc. Dr. Kastro Hamed (Dept. of Education and Interdisciplinary Studies), who was in attendance, provided background on the UTeach program, upon which the proposed courses are based. The program is geared towards students who have a scientific or engineering major, but who think they
may want to pursue a teaching career. Essentially, such students must have a home major in a STEM department, but integrate teaching courses into their curriculum. Upon graduation, they will have a certification to teach, but can also stay in their major field of study (for graduate school, for instance). He indicated that the course numbering was based upon the numbering at other universities. It was proposed that the course numbering be changed as follows, subject to course number availability:

EDS 2502 to EDS 1502, EDS 2503 to EDS 1503, EDS 4502 to EDS 2502, EDS 4601 to EDS 2601, EDS 4701 to EDS 3701, and EDS 4131 to 3131.

In addition, it was suggested that EDS 4131 (to be EDS 3131) be given a prerequisite of COM 1102 (Writing About Literature) due to the writing-intensive nature of the course. This was agreed to by Dr. Hamed.

While it was suggested by the Facilitator that the agenda item by tabled until the next meeting so that the paperwork could be updated, a request was made to approve the item (subject to the above changes being made) because of the urgency to get the courses into the next print edition of the University Catalog. However, it was noted that the Committee agreed a few years ago that changes would be not rushed through the Committee simply to make it into the Catalog, and immediately approving the changes now would violate that agreement and not provide the Committee an opportunity to review the updated paperwork. As a compromise, the Facilitator suggested that the changes be distributed via email, and if after a few days no one objected, the changes would be considered approved. This was agreed to by the Committee.

The following item was discussed and passed on a vote of 13-1-1.
5. College of Science
   a. CGR-multiple
   The proposed changes to the programs for Biological Sciences were prompted by an administrative staffing need within the Department of Biological Sciences, requiring that BIO 3701 (Evolution) now be taught in the Spring semester rather than the Fall semester (as had historically been done). While Biological Sciences foresaw that this change may impact programs in other departments, the department cannot implement changes to those other programs. Thus, it was asked if the other programs would have to submit paperwork to change those programs, to which the answer was “yes.” In particular, the Astrobiology program in the Dept. of Physics and Space Sciences (PSS) was discussed. It was pointed out that by changing the semester in which BIO 3701 was taught, Astrobiology students would now be taking six 4000-level courses in their final semester—a heavy course load—and these changes had not been discussed with or within PSS. It was pointed out that irrespective of the impact, Biological Sciences felt they had no choice but to make the change to their offering schedule and that the change will go forward regardless of the vote of the Committee since it is not within the Committee’s purview to direct a department how and when to schedule courses. A motion was made to table the agenda item until discussions with PSS (and possibly other impacted departments) were conducted, but the motion was not seconded, and therefore died. It was suggested that Biological Sciences and PSS further discuss the issue and try to reach a mutually agreeable arrangement.
1. New UGCC Chair 2013-2015 academic years. 
   The Facilitator noted that he now stands as the Chair-elect for the Committee for the 2013-2015 term.

2. Notice of online course number (PSY 4512) being used for a campus course. 
   a. Need to adjust the form (Request for Undergraduate Online Course to have Same Number as an On-Campus Undergraduate Course) so it applied for online to campus as well? 
   The Facilitator noted that the form to denote that an online course will have the same number as an on-campus course has been updated for the reverse purpose, i.e., to denote that an on-campus course will have the same number as an existing online course.

3. Discussion about HUM 2051/2052 (CIV 1 & 2) online-international students and ECE HUM list. (Alan Rosiene) 
   Dr. Rosiene explained that over the Summer 2012 term, there were several students in the online version of HUM 2051, especially from the Departments of Mechanical & Aerospace Engineering and Electrical & Computer Engineering, particularly noting that a disproportionate number were international students from the Middle East region. He rhetorically asked why so many students were being approved to register for the online version of the course when the course was also offered on-campus. He further pointed out that approximately 75% of the students in both HUM 2051 and HUM 2052 (Civilization 2: Renaissance through Modern) had received grades of “A,” including several who had been previously flagged for plagiarism. In a similar vein, Dr. Batcheldor (PSS) noted that several students had previously taken physics courses, whom he had flagged for plagiarism, and suggested Dr. Rosiene forward the names of those students to Rodney Bowers (Dean of Students).

Next meeting: **Friday, September 28, 2012 (IF NEEDED)** @ 8:00 am in F.W. Olin Physical Sciences 2nd floor conference room. Agenda items are due by **Friday, September 21, 2012**.

The meeting adjourned at 9:00 a.m.

Respectfully submitted,

Mark Archambault – Facilitator