To: UGCC members

From: Victoria Dunbar, College of Aeronautics

Re: Changing restrictions for AVT 2303, AVT 2201, AVS 2102, and AVM 4303
   Changing graduation requirements in a major for 7103, 7106, 7114, 7107, and 7108

Date: August 22, 2014

The College of Aeronautics is requesting Undergraduate Curriculum Committee approval for several changes to
restrictions in a course as well as changing requirements for graduation in several degree programs.

1. UGCC approved the course AVM 1000 Introduction to Aviation last semester. AVM 1000 was specifically
developed with our non flight students in mind. It places more emphasis on aviation topics that affect aviation
management, and place less emphasis on flight (pilot) topics. We are currently submitting to the committee our
request to use our new AVM 1000 as a replacement for AVT 1001 in all of our non flight campus programs.
AVT 1001 Aeronautics 1 is currently required in all of our campus degree programs, both flight and non flight.
We respectfully submit to change major programs 7103, 7106, and 7114, our three campus non flight programs
to replace AVT 1001 with AVM 1000.

2. Assuming request #1 passes the committee, this would impact two of our campus courses that have AVT
1001 Aeronautics 1 as a prerequisite. The courses affected are AVT 2303 and AVT 2201. We included the
paperwork to add AVM 1000 as a prerequisite.

3. We have 2 other course restriction forms included in our package. They are for AVS 2102 and AVM 4303.
Since these courses are now going to be taught in the online Aviation Management B.A. degree that was
approved last semester, we need to add a few prerequisite options so they line up with the courses available
online. They are the equivalent online version of the campus courses.

4. Lastly, in a review of our Panama curriculum, we noted that one of our required courses is no longer taught
on campus. We request to change the requirements in both 7107 and 7108 majors by replacing BUS 3502
Human Relations (no longer taught) with BUS 3503 Human Resource Management.
The addition or removal of any graduation requirement in a major or minor requires that this form, accompanied by supporting documentation, be completed and approved as indicated below. Incomplete or incorrect forms will not be processed.

COLLEGE: Aeronautics

DEPARTMENT:

DEGREE LEVEL: B.S.

PROGRAM TITLE: Aeronautical Science

TO BE INITIATED WITH CATALOG YEAR: 2015/2016

CHANGE REQUESTED FOR: major program

Minor program

Major/Minor Code

Date change to be initiated must be for a future academic year.

DESCRIPTION OF REQUESTED CHANGES: Attach a more detailed description and any supporting documentation.

Delete AVT 1001 Aeronautics 1 from first semester and replace with AVM 1000, Introduction to Aviation. AVM 1000 was approved last semester by the UGCC specifically for our non-flight students. It places more emphasis on aviation areas specific to aviation management, and not specifically for pilots. It is being taught in the online aviation management B.A. degree through Bisk. We are now requesting it be used for our campus non flight degrees as well.

Approvals: On completion of appropriate department approvals, submit form to Chair, Graduate Council, or Chair, Undergraduate Curriculum Committee, for approval below and forward to the Office of the Registrar.

Originator: Victoria Rubbar

Date: 8/22/11

Chair, Graduate Council:

Date:

Chair, Undergraduate Curriculum Committee:

Date:

Dean or Associate Dean:

Date:

REGISTRAR’S USE ONLY

University Catalog

☐ Yes ☐ No

Update completed ____________ Date ____________ Initials ____________

CAPP / Degree Evaluation

☐ Yes ☐ No

Update completed ____________ Date ____________ Initials ____________

Catalog / Policy Mgmt. System

☐ Yes ☐ No

Update completed ____________ Date ____________ Initials ____________
The addition or removal of any graduation requirement in a major or minor requires that this form, accompanied by supporting documentation, be completed and approved as indicated below. Incomplete or incorrect forms will not be processed.

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**CHANGING GRADUATION REQUIREMENTS IN A MAJOR/MINOR**

**COLLEGE** Aeronautics  
**DEPARTMENT**  
**DEGREE LEVEL** B.S.  
**PROGRAM TITLE** Aviation Meteorology  
**TO BE INITIATED WITH CATALOG YEAR** 20 1 5 20 1 6  
**CHANGE REQUESTED FOR** ☒ major program ☐ minor program 7 1 0 6  
**Major/Minor Code**  

*Date change to be initiated must be for a future academic year.*

**DESCRIPTION OF REQUESTED CHANGES** Attach a more detailed description and any supporting documentation:

Delete AVT 1001 Aeronautics 1 from first semester and replace with AVM 1000, Introduction to Aviation. AVM 1000 was approved last semester by the UGCC specifically for our non-flight students. It places more emphasis on aviation areas specific to aviation management, and not specifically for pilots. It is being taught in the online aviation management B.A. degree through Bisk. We are now requesting it be used for our campus non-flight degrees as well.

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**Approvals:** On completion of appropriate department approvals, submit form to Chair, Graduate Council, or Chair, Undergraduate Curriculum Committee, for approval below and forward to the Office of the Registrar.

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<th>Originator</th>
<th>Date</th>
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<td>Victoria Anbar</td>
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<td>Department Head / Major Program Chair</td>
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<th>Chair, Undergraduate Curriculum Committee</th>
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Changing Graduation Requirements in a Major/Minor

The addition or removal of any graduation requirement in a major or minor requires that this form, accompanied by supporting documentation, be completed and approved as indicated below. Incomplete or incorrect forms will not be processed.

College: Aeronautics  Department: ________________

Degree Level: B.S.  Program Title: Aviation Management

To Be Initiated With Catalog Year: 2015/2016  Change Requested For: ☒ major program  ☐ minor program  7114 Major/Minor Code

Date change to be initiated must be for a future academic year.

Description of Requested Changes: Attach a more detailed description and any supporting documentation.

Delete AVT 1001 Aeronautics 1 from first semester and replace with AVM 1000, Introduction to Aviation.

AVM 1000 was approved last semester by the UGCC specifically for our non-flight students. It places more emphasis on aviation areas specific to aviation management, and not specifically for pilots. It is being taught in the online aviation management B.A. degree through Bisk. We are now requesting it be used for our campus non-flight degrees as well.

Approvals: On completion of appropriate department approvals, submit form to Chair, Graduate Council, or Chair, Undergraduate Curriculum Committee, for approval below and forward to the Office of the Registrar.

Victoria Ambar 8/22/14  Date

Chair, Graduate Council  Date

Victoria Ambar 8/22/14  Date

Department Head / Major Program Chair

OR

Department Head / Minor Program Chair  Date

Dean or Associate Dean  8/22/14  Date

Chair, Undergraduate Curriculum Committee  Date

Registrar's Use Only

University Catalog  ☐ Yes  ☐ No  Update completed  Date  Initials

CAPP / Degree Evaluation  ☐ Yes  ☐ No  Update completed  Date  Initials

Catalog / Policy Mgmt. System  ☐ Yes  ☐ No  Update completed  Date  Initials

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### Florida Institute of Technology

**CHANGING RESTRICTIONS OR CREDITS IN A COURSE**

The addition or removal of any restriction or change in credit hours in a course requires that this form, accompanied by any supporting documentation, be completed and approved as indicated below.

<table>
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<th>COLLEGE</th>
<th>Aeronautics</th>
<th>DEPARTMENT</th>
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**REQUEST IS FOR CHANGE IN COURSE**

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<th>AVT</th>
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**TO BE INCLUDED IN 2014/2015 CATALOG AND EFFECTIVE IN THE BANNER SYSTEM FOR FALL 2014 TERM**

Effective term must be a future term for which registration has not begun. Catalog year will be the next printed edition. Earlier terms/years will not be processed.

**IS REQUEST FOR A CHANGE IN CREDITS FOR COURSE LISTED ABOVE?**

- [ ] Yes
- [x] No
  - If yes, current credits ______________ requested credits ______________

**IS REQUEST TO CHANGE RESTRICTIONS FOR COURSE LISTED ABOVE?**

- [x] Yes
- [ ] No
  - If yes, please check all that apply:
    - [ ] Add
    - [ ] Remove
    - [ ] Prerequisite
    - [ ] Corequisite
    - [ ] and
    - [ ] or
    - [ ] AVM
      - [ ] Prefix
      - [ ] Number
    - [ ] and
    - [ ] or
    - [ ] Prefix
      - [ ] Number
    - [ ] and
    - [ ] or
    - [ ] Prefix
      - [ ] Number
    - [ ] and
    - [ ] or
    - [ ] Other Restrictions* YES[ ] NO
  - If yes, please list below:

  *Other restrictions may include changing the grades applied to the course (F/V, S/U, A-F, CEU), majors or class levels restricted from registration, or other restrictions.

AVM 1000 is equivalent to AVT 1001 and covers the required material for meteorology of AVS 1201 for students.

---

**APPROVALS:** Once appropriate department approvals are completed, submit form to Chair, Graduate Council, or Chair, Undergraduate Curriculum Committee for signatures below and forward to Catalog Director.

1) [Signature]
   
   Date: 8-11-2014

2) [Signature]
   
   Department Head/Program Chair
   
   Date: 8/1/14

3) [Signature]
   
   Date: 8/22/14

4) [Signature]
   
   Chair, Graduate Council
   
   Date

   OR

   Chair, Undergraduate Curriculum Committee
   
   Date

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**CHANGING RESTRICTIONS OR CREDITS IN A COURSE**

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<th>DEPARTMENT: Aviation Studies</th>
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**REQUEST IS FOR CHANGE IN COURSE:**

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**TO BE INCLUDED IN 2016 Catalog AND EFFECTIVE IN THE BANNER SYSTEM FOR FALL 2014 TERM**

Effective term must be a future term for which registration has not begun. Catalog year will be the next printed edition. Earlier terms/years will not be processed.

**IS REQUEST FOR A CHANGE IN CREDITS FOR COURSE LISTED ABOVE?**

- [ ] Yes
- [X] No

If yes, current credits requested credits

**IS REQUEST TO CHANGE RESTRICTIONS FOR COURSE LISTED ABOVE?**

- [X] Yes
- [ ] No

If yes, please check all that apply:

<table>
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<tr>
<th>Add Remove</th>
<th>Prerequisite</th>
<th>Corequisite</th>
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Other Restrictions*:

- [ ] Yes
- [ ] No

If yes, please list below:

*Other restrictions may include changing the grades applied to the course (PV, SU, A-E, CEU), majors or class levels restricted from registration, or other restrictions.

Current Prerequisites is AVT 1001 Aeronautics 1. Since our non-flight students will be taking AVM 1000 Introduction to Aviation instead of AVT 1001, this needs to be added as an alternative prerequisite.

**APPROVALS:** Once appropriate department approvals are completed, submit form to Chair, Graduate Council, or Chair, Undergraduate Curriculum Committee for signatures below and forward to Catalog Director.

1) [Signature]
   [Date 8/21/14]

   Chair, Graduate Council
   [Date]

   2) [Signature]
      [Date 8/22/14]

   Department Head/Program Chair
   [Date]

   OR

   3) [Signature]
      [Date 8/22/14]

   Dean or Associate Dean
   [Date]

   Chair, Undergraduate Curriculum Committee
   [Date]

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The addition or removal of any restriction or change in credit hours in a course requires that this form, accompanied by any supporting documentation, be completed and approved as indicated below.

COLLEGE: Aeronautics

DEPARTMENT: Aviation Studies

REQUEST IS FOR CHANGE IN COURSE: A V M 4 3 0 3 General Aviation Operations and Management

Course Title

TO BE INCLUDED IN 20 16 01 16 CATALOG AND EFFECTIVE IN THE BANNER SYSTEM FOR Fall 2014 TERM Effective term must be a future term for which registration has not begun. Catalog year will be the next printed edition. Earlier terms/years will not be processed.

IS REQUEST FOR A CHANGE IN CREDITS FOR COURSE LISTED ABOVE? □ Yes □ No If yes, current credits requested credits

IS REQUEST TO CHANGE RESTRICTIONS FOR COURSE LISTED ABOVE? □ Yes □ No If yes, please check all that apply:

□ Add □ Remove □ Prerequisite □ Corequisite □ and □ or

□ Add □ Remove □ Prerequisite □ Corequisite □ and □ or

□ Add □ Remove □ Prerequisite □ Corequisite □ and □ or

□ Add □ Remove □ Other Restrictions* □ Yes □ No if yes, please list below: *Other restrictions may include changing the grades applied to the course (P/F, S/U, A-E, CEU), majors or class levels restricted from registration, or other restrictions.

Current Prerequisites are AVM 2401 Aviation Fiscal Management or BUS 3401 Corporate Finance.

EMG 3225 Finance for Managers is an appropriate course alternative to meet online requirements.

APPROVALS: Once appropriate department approvals are completed, submit form to Chair, Graduate Council, or Chair, Undergraduate Curriculum Committee for signatures below and forward to Catalog Director.

1) [Signature]
   [Date] 8/22/14
   Originator

2) [Signature]
   [Date] 8/22/14
   Department Head/Program Chair

3) [Signature]
   [Date] 8/22/14
   Dean or Associate Dean

4) [Signature]
   [Date]
   Chair, Graduate Council

OR

[Signature]
[Date]
Chair, Undergraduate Curriculum Committee

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The addition or removal of any restriction or change in credit hours in a course requires that this form, accompanied by any supporting documentation, be completed and approved as indicated below.

COLLEGE: Aeronautics

DEPARTMENT: Aviation Studies

REQUEST IS FOR CHANGE IN COURSE: AVS 2102 Aerodynamics

Prefix: 2102

TO BE INCLUDED IN 2015/2016 CATALOG AND EFFECTIVE IN THE BANNER SYSTEM FOR FALL 2014 TERM

Effective term must be a future term for which registration has not begun. Catalog year will be the next printed edition. Earlier terms/years will not be processed.

IS REQUEST FOR A CHANGE IN CREDITS FOR COURSE LISTED ABOVE? ☐ Yes ☒ No If yes, current credits __________ requested credits __________

IS REQUEST TO CHANGE RESTRICTIONS FOR COURSE LISTED ABOVE? ☒ Yes ☐ No If yes, please check all that apply:

☐ Add ☐ Remove ☒ Prerequisite ☐ Corequisite

Prefix: FDS 1021

Number: ☐ and ☒ or

Prefix: PHY 1001

Number: ☐ and ☒ or

☐ Add ☐ Remove ☐ Prerequisite ☐ Corequisite

Prefix: ☐ and ☐ or

Prefix: ☐ and ☐ or

☐ Add ☐ Remove ☐ Other Restrictions* ☐ Yes ☐ No If yes, please list below:

*Other restrictions may include changing the grades applied to the course (FYF, 501, A-F, C audition majors or class levels restricted from registration, or other restrictions.

Current Prerequisites is AVS 2101 Aviation Physical Science. These two additional prerequisites give the students alternatives to AVS 2101 that will prepare students equivalently for AVS 2102 Aerodynamics.

APPROVALS: Once appropriate department approvals are completed, submit form to Chair, Graduate Council, or Chair, Undergraduate Curriculum Committee for signatures below and forward to Catalog Director.

1) [Signature] 8/22/14
   Originator

2) [Signature] 8/22/14
   Department Head/Program Chair

3) [Signature] 8/22/14
   Dean or Associate Dean

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CHANGING GRADUATION REQUIREMENTS IN A MAJOR/MINOR

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COLLEGE: Aeronautics

DEPARTMENT: Aviation Studies

DEGREE LEVEL: B.S.

PROGRAM TITLE: Aviation Administration - Flight

TO BE INITIATED WITH CATALOG YEAR: 2015/2016

CHANGE REQUESTED FOR: □ major program □ minor program

Major/Minor Code: 7107

Date change to be initiated must be for a future academic year.

DESCRIPTION OF REQUESTED CHANGES: Attach a more detailed description and any supporting documentation.

Delete BUS 3502 Human Relations in Management, 3 credits. Rationale: Course no longer offered at FIT.

Approvals: On completion of appropriate department approvals, submit form to Chair, Graduate Council, or Chair, Undergraduate Curriculum Committee, for approval below and forward to the Office of the Registrar.

Originator: [Signature] 8/30/14

Department Head / Major Program Chair: [Signature] 8/30/14

Chair, Graduate Council: [Signature] Date

OR

Dean or Associate Dean: [Signature] 8/22/14

Chair, Undergraduate Curriculum Committee: [Signature] Date

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University Catalog: □ Yes □ No Update completed ________ Date ________ Initials ________

CAPP / Degree Evaluation: □ Yes □ No Update completed ________ Date ________ Initials ________

Catalog / Policy Mgmt. System: □ Yes □ No Update completed ________ Date ________ Initials ________

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COLLEGE: Aeronautics

DEPARTMENT: Aviation Studies

DEGREE LEVEL: B.S.

PROGRAM TITLE: Aviation Administration

TO BE INITIATED WITH CATALOG YEAR: 2015/2016

CHANGE REQUESTED FOR: □ major program □ minor program 7108

Major/Minor Code

Date change to be Initiated must be for a future academic year.

DESCRIPTION OF REQUESTED CHANGES: Attach a more detailed description and any supporting documentation

Delete BUS 3502 Human Relations in Management, 3 credits. Rationale: Course no longer offered at FIT.

Approvals: On completion of appropriate department approvals, submit form to Chair, Graduate Council, or Chair, Undergraduate Curriculum Committee, for approval below and forward to the Office of the Registrar

Originator

Date

Chair, Graduate Council

Date

OR

Department Head/Minor Program Chair

Date

Chair, Undergraduate Curriculum Committee

Date

Dean or Associate Dean

Date

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University Catalog

☐ Yes ☐ No Update completed ________ Date ________ Initials

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CAPP / Degree Evaluation

☐ Yes ☐ No Update completed ________ Date ________ Initials

☐ Yes ☐ No Update completed ________ Date ________ Initials

Catalog / Policy Mgmt. System

☐ Yes ☐ No Update completed ________ Date ________ Initials

☐ Yes ☐ No Update completed ________ Date ________ Initials