MEMORANDUM

TO: Undergraduate Curriculum Committee
FROM: Alexander R. Vamosi, Associate Dean of Academics
DATE: Thursday, September 18, 2014
SUBJECT: Changes in Graduation Requirement:

Human Resource Management minor (6068)

The College of Business has uncovered a hidden prerequisite in the HR Management minor. To correct this deficiency we request approval to add EMG 3301: Principles of Management as a required (named) course in the program and reduce the number of restricted electives students must complete from two to one. We also request removing EMG 3398: Organizational Theory from the list of electives as the course will be discontinued.
**Florida Institute of Technology**

**CHANGING GRADUATION REQUIREMENTS IN A MAJOR/MINOR**

The addition or removal of any graduation requirement in a major or minor requires that this form, accompanied by supporting documentation, be completed and approved as indicated below. Incomplete or incorrect forms will not be processed.

<table>
<thead>
<tr>
<th>COLLEGE</th>
<th>Bisk, College of Business</th>
</tr>
</thead>
<tbody>
<tr>
<td>DEGREE LEVEL</td>
<td>Undergraduate</td>
</tr>
<tr>
<td>DEPARTMENT</td>
<td>Online Business Programs</td>
</tr>
<tr>
<td>PROGRAM TITLE</td>
<td>Human Resources Management</td>
</tr>
</tbody>
</table>

**TO BE INITIATED WITH CATALOG YEAR 2015/2016**

**CHANGE REQUESTED FOR** ☑ major program ☒ minor program 6068

**Major/Minor Code**

**Date change to be initiated must be for a future academic year.**

**DESCRIPTION OF REQUESTED CHANGES** Attach a more detailed description and any supporting documentation

HRM minor has a hidden prerequisite. To correct this deficiency, we wish to add EMG 3301 Principles of Management as a named course and reduce the number of electives from two to one. We will also remove EMG 3398 from the list of electives. NEW Program Plan:

**REQUIRED COURSES**

- EMG 3301 Principles of Management (ADD)
- EMG 3311 Management of Human Resources
- EHR 3335 Selection and Placement
- EHR 3340 Training and Development
- EHR 3380 Compensation and Benefits

One Elective from the following (reduces electives from two to one):

- ELA 2603 Administrative and Personnel Law
- EMG 3328 Business Ethics
- EMG 3398 Organization Theory (DROP)
- EMG 4412 Organizational Behavior and Development
- PSF 4106 Crises and Conflict Resolution
- PSY 3441 Social Psychology

**Approvals:** On completion of appropriate department approvals, submit form to Chair, Graduate Council, or Chair, Undergraduate Curriculum Committee, for approval below and forward to the Office of the Registrar

<table>
<thead>
<tr>
<th>Department Head / Major Program Chair</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Original</td>
<td>9-9-14</td>
</tr>
<tr>
<td>9/16/2014</td>
<td>Date</td>
</tr>
<tr>
<td>OR</td>
<td></td>
</tr>
<tr>
<td>Chair, Graduate Council</td>
<td>Date</td>
</tr>
<tr>
<td>Date</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Department Head / Minor Program Chair</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>9-16-14</td>
<td>Date</td>
</tr>
<tr>
<td>OR</td>
<td></td>
</tr>
<tr>
<td>Chair, Undergraduate Curriculum Committee</td>
<td>Date</td>
</tr>
<tr>
<td>Date</td>
<td></td>
</tr>
</tbody>
</table>

**REGISTRAR'S USE ONLY**

<table>
<thead>
<tr>
<th>University Catalog</th>
<th>☐ Yes ☐ No</th>
</tr>
</thead>
<tbody>
<tr>
<td>Update completed</td>
<td>Date</td>
</tr>
<tr>
<td>Initials</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>CAPP / Degree Evaluation</th>
<th>☐ Yes ☐ No</th>
</tr>
</thead>
<tbody>
<tr>
<td>Update completed</td>
<td>Date</td>
</tr>
<tr>
<td>Initials</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Catalog / Policy Mgmt. System</th>
<th>☐ Yes ☐ No</th>
</tr>
</thead>
<tbody>
<tr>
<td>Update completed</td>
<td>Date</td>
</tr>
<tr>
<td>Initials</td>
<td></td>
</tr>
</tbody>
</table>

**DISTRIBUTION**

Original - Registrar
Copy - Academic Unit

Florida Institute of Technology • Office of the Registrar

150 West University Boulevard, Melbourne, FL 32901-6975 • (321) 674-7399 • Fax (321) 674-7827

RGR-104-611
MEMORANDUM

TO: Undergraduate Curriculum Committee
FROM: Alexander R. Vamosi, Associate Dean of Academics
DATE: Thursday, September 18, 2014
SUBJECT: Changes in Graduation Requirement:

Removal of EMG 3398: Organizational Theory

The College of Business requests the removal of EMG 3398: Organizational Theory as a requirement from the following two programs.

- B.A. Business Administration – Management (7603)
  - Remove as a core requirement.
  - Increase the number of "Restricted Electives – Business" students must complete from three to four.

- B.A. Business Administration – Marketing (7604).
  - Remove from list of restricted electives.

EMG 3398 will be retired.
Florida Institute of Technology

CHANGING GRADUATION REQUIREMENTS IN A MAJOR/MINOR

The addition or removal of any graduation requirement in a major or minor requires that this form, accompanied by supporting documentation, be completed and approved as indicated below. Incomplete or incorrect forms will not be processed.

COLLEGE Business, College of Business

DEPARTMENT Online Business Programs

DEGREE LEVEL Bachelor of Arts

PROGRAM TITLE Business Administration - Management

TO BE INITIATED WITH CATALOG YEAR 20_15 / 20_16

CHANGE REQUESTED FOR ☑ major program ☐ minor program 7603

Major/Minor Code

Date change to be initiated must be for a future academic year.

DESCRIPTION OF REQUESTED CHANGES Attach a more detailed description and any supporting documentation

Replace EMG 3398 with a restricted business elective. EMG 3398 will be discontinued.

CORE REQUIREMENT

Remove EMG 3398: Organization Theory

RESTRICTED ELECTIVES - BUSINESS (choose 4)

Approvals: On completion of appropriate department approvals, submit form to Chair, Graduate Council, or Chair, Undergraduate Curriculum Committee, for approval below and forward to the Office of the Registrar

Original

Chair, Graduate Council

Date

Date

Department Head / Major Program Chair

OR

Chair, Undergraduate Curriculum Committee

Date

Date

Dean or Associate Dean

Date

REGISTRAR'S USE ONLY

University Catalog

☐ Yes ☐ No Update completed Date Initials

☐ Yes ☐ No Academic Year

CAPP / Degree Evaluation

☐ Yes ☐ No Update completed Date Initials

☐ Yes ☐ No Academic Year

Catalog / Policy Mgmt. System

☐ Yes ☐ No Update completed Date Initials

☐ Yes ☐ No Academic Year

Florida Institute of Technology • Office of the Registrar

150 West University Boulevard, Melbourne, FL 32901-6975 • (321) 674-7399 • Fax (321) 674-7827

RGR-104-851
Florida Institute of Technology

CHANGING GRADUATION REQUIREMENTS IN A MAJOR/MINOR

The addition or removal of any graduation requirement in a major or minor requires that this form, accompanied by supporting documentation, be completed and approved as indicated below. Incomplete or incorrect forms will not be processed.

COLLEGE Risk, College of Business

DEPARTMENT Online Business Programs

DEGREE LEVEL Bachelor of Arts

PROGRAM TITLE Business Administration - Marketing

TO BE INITIATED WITH CATALOG YEAR 2015 / 2016

CHANGE REQUESTED FOR ☒ major program ☐ minor program 7604 Major/Minor Code

Date change to be initiated must be for a future academic year.

DESCRIPTION OF REQUESTED CHANGES Attach a more detailed description and any supporting documentation

Remove EMG 3398: Organization Theory from restricted electives; course will be discontinued.

Approvals: On completion of appropriate department approvals, submit form to Chair, Graduate Council, or Chair, Undergraduate Curriculum Committee, for approval below and forward to the Office of the Registrar

Originator

Date

Chair, Graduate Council

Date

OR

Department Head / Major Program Chair

Date

Chair, Undergraduate Curriculum Committee

Date

Dean or Associate Dean

Date

REGISTRAR'S USE ONLY

University Catalog

☐ Yes ☐ No Update completed _______ Initials

CAPP / Degree Evaluation

☐ Yes ☐ No Update completed _______ Initials

Catalog / Policy Mgmt. System

☐ Yes ☐ No Update completed _______ Initials

Florida Institute of Technology • Office of the Registrar
150 West University Boulevard, Melbourne, FL 32901-6975 • (321) 674-7399 • Fax (321) 674-7827

RGR-004611