To:    UGCC members

From:  Victoria Dunbar, College of Aeronautics

Re:    Changing the requirements for four courses
       Changing graduation requirements in a minor

Date: August 24, 2015

The College of Aeronautics is requesting Undergraduate Curriculum Committee approval for changing the requirements for four courses, and one change to a minor

1. Changing the requirement for AVT 1001 – We are taking off the co-requisite of AVS 1201. AVS 1201 is a required course that all COA freshmen take. They will still be block registered for it their first semester. We want to take AVS 1201 off as a co-requisite for the other campus students who take AVT 1001 as a technical elective. They will do fine in AVT 1001 without AVS 1201 and this reduces the amount of paperwork required.

2. Changing the requirement for AVS 4402 – We would like to add AVM 1000 so that the new requirement will read AVT 1001 OR AVM 1000.

3. Changing the requirement for AVF 3001 – The current pre-requisite AVT 3101 is a class that is an elective for the flight students. It is more appropriate to have flight courses be a prerequisite. We’d like to change the new prerequisites to AVF 2002 Commercial Single or AVF 2102 Commercial Multi, and delete AVT 3101.

4. Change the requirements for AHF 4302 – We want to delete AHF 3101 as a prerequisite and make it only a Junior standing requirement. Our own COA students would have taken AHF 3101 already but several business and engineering students have elected to take this course and have done fine without AHF 3101.

5. Changing the requirements of a minor – Aviation Environmental Science. When this minor was introduced we did not have the course AVM 1000 Introduction to Aviation. It is now the required course for all our non-flight students, who take it instead of AVT 1001. We want to change the minor to reflect this. The requested change would allow AVT 1001 OR AVM 1000. We’d also like to delete one of the required courses, AVS 1201. Instead of it being a required course, it would be one of the electives the students can choose for the minor.
Florida Institute of Technology

REQUEST TO CHANGE THE REQUIREMENTS FOR A COURSE

Any change, addition or removal of any restriction, or change in credit hours or availability for a course requires this form, accompanied by any supporting documentation, be completed and approved as indicated below.

COLLEGE COA

DEPARTMENT Aero

REQUEST IS FOR CHANGE IN COURSE AVT 1001 Aeronautics 1

Prefix Number Course Title

16 17

TO BE INCLUDED IN 20 16 17 CATALOG

Course changes are effective beginning with the fall term in which they appear in the University Catalog.

IS REQUEST FOR A CHANGE IN THE NAME LISTED ABOVE? ☐ Yes □ No

if yes, requested name

IS REQUEST FOR A CHANGE IN CREDITS FOR COURSE LISTED ABOVE? ☐ Yes □ No If yes, current credits requested credits

IS REQUEST TO CHANGE RESTRICTIONS FOR COURSE LISTED ABOVE? ☐ Yes □ No If yes, please check all that apply:

☐ Add ☐ Remove ☐ Prerequisite ☐ Corequisite AVS 1201 ☐ and ☐ or

☐ Add ☐ Remove ☐ Prerequisite ☐ Corequisite Preference Number

☐ Add ☐ Remove ☐ Other Restrictions* ☐ Yes ☐ No If yes, please use box below:

*Other restrictions may include changing the grade mode (Pass/FAIL, A/F, CDL), deactivating a course already in the system, major or class levels restricted from registration, or other restrictions.

☐ Yes ☐ No Is this request for the course to be used to measure program-level student learning outcomes?

☐ Yes ☐ No Is this request for the course to satisfy the scholarly inquiry requirement? If yes, attach "Q" materials for review.

☐ Yes ☐ No Will this change impact any existing programs? If yes, attach "Changing Graduation Requirements" form for each program that is impacted.

APPROVALS: Once appropriate department approvals are completed, submit form to Chair, Graduate Council, or Chair, Undergraduate Curriculum Committee for signatures below and forward to the Catalog & Curriculum Manager.

1) [Signature] 8/24/15

Chair, Graduate Council

2) [Signature] 8/24/15

Date

Chair, Undergraduate Curriculum Committee

3) [Signature] 8/24/15

Date

4) ________________________________ Date

[Signature]

Chair, Graduate Council

OR

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RGR-22-1114
REQUEST TO CHANGE THE REQUIREMENTS FOR A COURSE

Any change, addition or removal of any restriction, or change in credit hours or availability for a course requires this form, accompanied by any supporting documentation, be completed and approved as indicated below.

COLLEGE: AERONAUTICS

DEPARTMENT: AERO

REQUEST IS FOR CHANGE IN COURSE: AVS 4402

Prefix: 16

Number: 82

Course Title: AVIATION SUSTAINABILITY

TO BE INCLUDED IN 2017 CATALOG

Course changes are effective beginning with the fall term in which they appear in the University Catalog.

IS REQUEST FOR A CHANGE IN THE NAME LISTED ABOVE? ☐ Yes ☐ No If yes, requested name:

IS REQUEST FOR A CHANGE IN CREDITS FOR COURSE LISTED ABOVE? ☐ Yes ☐ No If yes, current credits requested credits

IS REQUEST TO CHANGE RESTRICTIONS FOR COURSE LISTED ABOVE? ☐ Yes ☐ No If yes, please check all that apply:

☐ Add ☐ Remove ☐ Prerequisite ☐ Corequisite

Prefix: AVS

Number: 1001

☐ and ☐ or

☐ Add ☐ Remove ☐ Prerequisite ☐ Corequisite

Prefix: AVS

Number: 1002

☐ and ☐ or

☐ Add ☐ Remove ☐ Other Restrictions* ☐ Yes ☐ No If yes, please use box below:

*Other restrictions may include changing the grade mode (PE, S/U, A- [AV], etc), deactivating a course already in the system, majors or class levels restricted from registration, or other restrictions.

☐ Yes ☐ No Is this request for the course to be used to measure program-level student learning outcomes?

☐ Yes ☐ No Is this request for the course to satisfy the scholarly inquiry requirement? If yes, attach "Q" materials for review.

☐ Yes ☐ No Will this change impact any existing programs? If yes, attach "Changing Graduation Requirements" form for each program that is impacted.

APPROVALS: Once appropriate department approvals are completed, submit form to Chair, Graduate Council, or Chair, Undergraduate Curriculum Committee for signatures below and forward to the Catalog & Curriculum Manager.

1) Originator

8/20/15

Chair, Graduate Council

OR

2) Department Head/Program Chair

8/24/15

Chair, Undergraduate Curriculum Committee

3) Dean or Associate Dean

8/24/15

Date

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GOR-892-114
## Request to Change the Requirements for a Course

Any change, addition or removal of any restriction, or change in credit hours or availability for a course requires this form, accompanied by any supporting documentation, be completed and approved as indicated below.

**College:** COA  
**Department:** Aero  

**Request IS for Change in Course:** AVF 3001 Flight Instructor Airplane  

**Prefix:** l b 17  
**Number:**  
**Course Title:**  

**To Be Included in 20 18 19 Catalog**  

Course changes are effective beginning with the fall term in which they appear in the University Catalog.

**Is Request for a Change in the Name Listed Above?**  
☐ Yes  [ ] No  If yes, requested name  

**Is Request for a Change in Credits for Course Listed Above?**  
☐ Yes  [ ] No  If yes, current credits requested credits  

**Is Request to Change Restrictions for Course Listed Above?**  
[ ] Yes  [ ] No  If yes, please check all that apply:  

- [ ] Add  [ ] Remove  [ ] Prerequisite  [ ] Corequisite  AVT 3101  
- [ ] Add  [ ] Remove  [ ] Prerequisite  [ ] Corequisite  AVF 2002  
- [ ] Add  [ ] Remove  [ ] Other Restrictions*  [ ] Yes  [ ] No  If yes, please use box below:  

*Other restrictions may include changing the grade mode (P/F, S/U, A-E, CR), deactivating a course already in the system, majors or class levels restricted from registration, or other restrictions.

Add OR coreq of AVF 2102

☐ Yes  [ ] No  Is this request for the course to be used to measure program-level student learning outcomes?  

☐ Yes  [ ] No  Is this request for the course to satisfy the scholarly inquiry requirement? If yes, attach "Q" materials for review.  

☐ Yes  [ ] No  Will this change impact any existing programs? If yes, attach "Changing Graduation Requirements" form for each program that is impacted.

**Approvals:** Once appropriate department approvals are completed, submit form to Chair, Graduate Council, or Chair, Undergraduate Curriculum Committee for signatures below and forward to the Catalog & Curriculum Manager.

1)  
2)  
3)  
4)  

**Chair, Graduate Council**  
**Date**  

**Chair, Undergraduate Curriculum Committee**  
**Date**  

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RGR-020-11M
Florida Institute of Technology

REQUEST TO CHANGE THE REQUIREMENTS FOR A COURSE

Any change, addition or removal of any restriction, or change in credit hours or availability for a course requires this form, accompanied by any supporting documentation, be completed and approved as indicated below.

COLLEGE: Aeronautics
DEPARTMENT: CAE

REQUEST IS FOR CHANGE IN COURSE: AHE 4302
Prefix: 4302
Number: AHE
Course Title: Human Automation

TO BE INCLUDED IN 2016-2017 CATALOG
Course changes are effective beginning with the fall term in which they appear in the University Catalog.

IS REQUEST FOR A CHANGE IN THE NAME LISTED ABOVE? ☑ Yes ☐ No
If yes, requested name ________________________________

IS REQUEST FOR A CHANGE IN CREDITS FOR COURSE LISTED ABOVE? ☐ Yes ☑ No
If yes, current credits __________ requested credits __________

IS REQUEST TO CHANGE RESTRICTIONS FOR COURSE LISTED ABOVE? ☐ Yes ☑ No
If yes, please check all that apply:
☐ Add ☐ Remove ☐ Prerequisite ☐ Corequisite: AHE 3101
Prefix: 3101
Number: AHE
☐ and ☐ or

☐ Add ☐ Remove ☐ Prerequisite ☐ Corequisite: ________________________________
Prefix: ________________________________
Number: ________________________________
☐ and ☐ or

☐ Add ☐ Remove ☐ Other Restrictions*: ☐ Yes ☑ No
If yes, please use box below:

*Other restrictions may include changing the grade mode (P/F, S/U, A-F, CR/UC), deactivating a course already in the system, majors or class restrictions from registration, or other restrictions.

Junior standing

☐ Yes ☑ No Is this request for the course to be used to measure program-level student learning outcomes?
☐ Yes ☑ No Is this request for the course to be to satisfy the scholarly inquiry requirement? If yes, attach "Q" materials for review.
☐ Yes ☑ No Will this change impact any existing programs? If yes, attach "Changing Graduation Requirements" form for each program that is impacted.

APPROVALS: Once appropriate department approvals are completed, submit form to Chair, Graduate Council, or Chair, Undergraduate Curriculum Committee for signatures below and forward to the Catalog & Curriculum Manager.

1) Deborah S. Carstens 5/15/15
Originator

2) ___________________________ 5/15/15
Department Head/Program Chair

3) ___________________________ 5/15/15
Dean or Associate Dean

4) ___________________________ Date
Chair, Graduate Council

OR

5) ___________________________ Date
Chair, Undergraduate Curriculum Committee

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RGR 222 0114
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**CHANGING GRADUATION REQUIREMENTS IN A MAJOR/MINOR**

The addition or removal of any graduation requirement in a major or minor requires that this form, accompanied by supporting documentation, be completed and approved as indicated below. Incomplete or incorrect forms will not be processed.

**COLLEGE:** COA  
**DEPARTMENT:** Aero

**DEGREE LEVEL:** BSc  
**PROGRAM TITLE:** Aviation Environmental Science Minor

**TO BE INITIATED WITH CATALOG YEAR:** 6118

**CHANGE REQUESTED FOR:** □ major program  ■ minor program

Program changes are effective beginning with the fall term in which they appear in the University Catalog.

□ Yes  ■ No  Will this change impact the program's assessment process? If yes, attach a description of how the assessment will be impacted and the new process.

**DESCRIPTION OF REQUESTED CHANGES** Attach a more detailed description and any supporting documentation

**Previous requirement flow:**

Complete:
- AVT 1001 Aero 1
- AVS 1201 Aviation Meteorology
- AVS 2402 Intro to AES
- AVS 4402 Aviation Sustainability
- AVV M 3201 Aviation Planning

Choose 1 elective from:
- AVV M 3202
- ENS 3101
- ENS 4300
- Technical Elective by Program Chair approval

**REQUESTED CHANGE**

Complete:
- AVM 1000 or AVT 1001 (Intro to Aviation Mgmt or Aero 1)
- AVS 2402 - Intro to AES
- AVS 4402 - Aviation Sustainability
- AVV M 3201 - Aviation Planning

Choose 2 electives from:
- AVS 1201
- AVV M 3202
- ENS 3101
- ENS 4300
- Technical Elective by Program Chair approval

**Approvals:** On completion of appropriate department approvals, submit form to Chair, Graduate Council, or Chair, Undergraduate Curriculum Committee, for approval below and forward to the Catalog & Curriculum Manager.

**Chair, Graduate Council**  
**Date:** 8/24/15

**OR**  

**Chair, Undergraduate Curriculum Committee**  
**Date:** 8/24/15

**Dean or Associate Dean**  
**Date:** 8/24/15

**REGISTRAR'S USE ONLY**

- CAPP / Degree Evaluation  
  □ Yes  □ No  Update completed__________ Date__________ Initials__________

- Catalog Management System  
  □ Yes  □ No  Update completed__________ Date__________ Initials__________

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