Please provide the following information when requesting a new major or minor (program or option) to be added to the curriculum. Only new majors, minors and options are assigned a new code and print on the diploma. The code will be assigned by the Office of the Registrar and information emailed to all appropriate personnel.

COLLEGE __________________________________________ DELIVERY MODE(S) __________________________ (classroom, online)

DEPARTMENT __________________________ CAMPUS/SITE(S) __________________________

PROGRAM TO BE ADDED ☐ Major ☐ Minor ☐ Option for ______________________________________________ (existing degree program)

NOTE: Only Majors, Minors and Options receive new codes and print on the diploma; use Option for new program name to appear with existing degree name.

☐ Associate of Arts (A.A.) ☐ Master of Business Administration (M.B.A.) ☐ Educational Specialist (Ed.S.)
☐ Associate of Science (A.S.) ☐ Master of Education (M.Ed.) ☐ Doctor of Business Administration (DBA)
☐ Bachelor of Arts (B.A.) ☐ Master of Public Administration (M.P.A.) ☐ Doctor of Philosophy (Ph.D.)
☐ Bachelor of Science (B.S.) ☐ Master of Science (M.S.) ☐ Doctor of Psychology (Psy.D.)
☐ Master of Arts (M.A.) ☐ Master of Science in Aviation (M.S.A.) ☐ Graduate Certificate
☐ Master of Arts in Teaching (M.A.T.)

OTHER ADDITION TO THE CURRICULUM NOTE: Only Majors, Minors and Options receive new codes and print on the diploma; use the Adding a New Concentration or Specialization form if the new program represents less than a full degree curriculum.

PROGRAM TITLE Restricted to 30 characters, including spaces

____________________________________________________________________________________________________________________________________

ACADEMIC YEAR TO BE INITIATED: FALL __________________________ ADVISOR FOR NEW PROGRAM __________________________

New programs are available beginning with the fall term in which they appear in the University Catalog

____________________________________________________________________________________________________________________________________

1) Department Head/Program Chair Date __________________________ 3) Chair, Graduate Council Date __________________________

OR

Dean or Associate Dean Date __________________________

4) Chair, Undergraduate Curriculum Committee Date __________________________

2) Chief Academic Officer Date __________________________

REGISTRAR’S USE ONLY

FSA ATLAS __________________________ SOAXREF __________________________ SIMAPRLE __________________________

STVMAJR __________________________ SOACURR __________________________ Major Code Assigned __________________________

GWVSDAAX __________________________ CIPC Code __________________________ Operator Initials/Date __________________________